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| **S/N** | **Topic** | **Module/Folder** | **HTML file to be linked** | **Topics to be covered** |
| 1 | Create a Fund | Funds |  |  |
| 2 | Create an Investor | Investor |  |  |
| 3 | Link Investor to a Fund | Investor |  |  |
| 4 | Create a Deal | Deal Pipeline |  |  |
| 5 | Link Deal to a Fund | Deal Pipeline |  |  |
| 6 | Create a Portfolio Company | Portfolio Company |  |  |
| 7 | Link Portfolio Company to a Deal | Portfolio Company | While creating the Portfolio Company, select the deal in the Associated Deal field under the Deal Information Panel and click on Get Deal Details. – Create a new HTML file with this text as content |  |
| 8 | Enter Drawdown/Distribution | Funds |  |  |
| 9 | Link Fund to a Portfolio | Portfolio Company |  | Instrument Summary Panel, Add Instrument, View Instrument and Funds |
| 10 | Enter the Cashflows | Portfolio Company |  | Amortization Schedule Panel, View Amortization Schedule History, Actual Cashflow Panel, Expected Cashflow Panel |
| 11 | Enter the Valuation | Portfolio Company |  | Valuation (Current & History) |
| 13 | Capture quarterly Portfolio level performance | Portfolio company |  | IRR and MoC History |
| 14 | Capture quarterly Fund level performance | Funds |  |  |